SRAVTE Board of Control Meeting Dolan Building, 200 Ninth Street, Peru, Illinois Tuesday, March 10th, 2020 9:30 a.m.

AGENDA

- 1) Roll Call
- 2) Consent Agenda
 - a) Approval of January 28th, 2020 meeting minutes
 - a. The minutes of the regular January 28th , 2020 meeting are included for review and approval.
 - b) Ratify Payment of February 2020 bills to be paid.
 - c) The bills for March 2020 will be paid by executive committee approval at end of month.

ACTION NEEDED: The board should review the information provided and approve the consent agenda items.

- 3) Reports
 - a) Directors Report (attached)
 - b) Perkins Coordinators Report (attached)
 - c) Single Parent Coordinators Report (attached)
- 4) Information and Discussion Items
 - a) CLNA: www.isbe.net/perkins
 - b) PDR—Program Data Review
 - c) LNA-Local Needs Assessment
 - d) Counselor Meetings
 - e) Special Populations
 - (1) Who are they?
 - (2) How do we identify?
 - (3) Call for targeted groups that are known
 - (a) Single Parents
 - (b) Hispanics
 - f) Directors Evaluation
 - g) Grant Fund Usage Survey
 - h) Grant Changes
 - i) Discussion of need to change May 26th meeting date
 - j) Non-Discrimination
- 5) Closed Session if deemed necessary: For the discussion of matters relating to personnel appointment, employment, compensation, discipline and /or complaint against an employee, performance, and/or dismissal of specific employees. Recommended action to take place in open session.
- 6) Action Items
- a. Acceptance of the Directors evaluation as presented.

- b. Approval for the Director and staff to write the Perkins and CTEI grant in accordance with Board of Control directives.
- c. Approval to change May 26th meeting date to May 19th. Meeting to be held at location to be determined □.
- 7) Other Business
 - a) Other Business
 - (1) Additional business items may be added at this point in the agenda.
 - b) Next Meeting Date—As determined by Board Approval
- 8) Public Comment
- 9) Adjournment

A. Directors Report:

The Director has attended and completed the necessary Special Populations workshops as prescribed by the ISBE and Federal regulations concerning Perkins V. At this meeting he will disseminate information regarding Special Populations, and seek input for additional Special Populations information sessions/needs from participating districts.

The SRAVTE office submitted an amendment to the Perkins grant on February 24th, and is awaiting its approval. It is hoped this final amendment will allow for all funds to be spent for FY20.

SRAVTE sponsored a Reading in the CTE/AG content areas workshop on March 9th. Dr. Rachel Lesinski-Roscoe, and Mr. Riley Hintszche presented.

Today, the SRAVTE Rube Goldberg competition is being held at IVCC in conjunction with La Moille's STEAAM symposium.

B. Jeanette Maurice – Work-Based Learning and Perkins Coordinator

Attended Perkins Needs Assessment Meeting

Delivered materials and met with new attendees for the Career Expo

Presented Career Cruising for Ladd students

Presented Career Cruising to Waltham students

The Coordinator is working with remaining schools setting up Career Cruising presentations.

Assisted Director with Perkins Needs Assessment information

Attended Edible Car Contest at IVCC

Distributed STEM kits for the STEAM conference to be held at IVCC

Organized a bus trip for Ottawa and ACC students to travel to the Cement Masons Apprenticeship School – we have a group of 40 taking part in this activity

Assisted with the Career Expo at IVCC on March 6th. 3 High Schools and 13 elementary districts were in attendance. Final count for Career Expo – 1009

C. Aurora Medina – Single Parent Coordinator

Total: 92

High School: 23

HSE: 13 IVCC: 29 Community: 27

January:

DHS Child under one workshop "Challenge Day" volunteer (L-P High School)

February:

"Today's Choices...Tomorrow's Reality" – LaMoille Certified Nurse Asst. Advisory committee meeting NIU Non-Profit Management course IVCC Student Parent group meeting

March:

Networking opportunity
Wellness workshop
Partnership with Northbrook Choices + G.E.A.R. Up
Career Expo
"Todays' Choices...Tomorrow's Realtiy" – Depue
NIU Non-Profit Management course
DHS Child under one workshop

April:

Teen Parent Conference
IVCC Student Parent group meeting
DHS Child under one workshop
Latino Student campus visit – NIU
NIU Non-Profit Management course

May:

Cinco de Mayo event

LaSalle County Resource Network meeting G.E.A.R. Up Expo NIU Non-Profit management course

Monthly activities:

- High school visits with parenting or expecting mothers.
- ROE (credit recovery program) visits with parenting or expecting mothers.
- Hispanic Council meetings
- Advisory Committee meetings
- Networking opportunities
- IVCC Student Parent meetings + Book club

SRAVTE BOARD OF CONTROL MINUTES JANUARY 28, 2020 DOLAN BUILDING – 2nd FLOOR – 9:30 A.M.

MEMBERS PRESENT: Mr. Jesse Brandt, Hall; Mr. Jay McCracken, Lamoille; Dr. Steve Wrobleski, LP; Mr. Jeff Prusator, Mendota; Dr. Mike Cushing, Ottawa; Mr. Carl Carlson, Putnam County; Dr. Jim Carlson, Seneca

ALSO PRESENT: Mr. Dwayne Mentgen, Director; Mrs. Chris Wilke, Board of Control Secretary; Mrs. Jeanette Maurice, Perkins/Work Based Learning Coordinator

ROLL CALL: Mr. Carlson asked Mrs. Wilke to take roll call. It was determined that there was a quorum present to conduct business at 9:31 a.m.

CONSENT AGENDA: Dr. Carlson made the motion to approve the November Meeting Minutes, December Bill List, and the January Bill List. Mr. Brandt seconded the motion. A roll call vote was taken and the motion carried with all members present voting aye.

REPORTS: Mr. Mentgen reported to the board that SRAVTE has received four FY 20 CTEI payments from the state. Perkins funds are coming as requested. SRAVTE has paid the schools their CTEI salaries from the grant and the first two quarters of aide salaries.

SRAVTE has paid for several teachers to attend workshops and conferences.

Thank you to all our regional schools for submitting the Program of Study reviews ahead of schedule. Schools still need to complete a PDR and a LNA.

Mrs Maurice reported the next Manufacturing Expo is set for October 27, 2020. Nothing additional to add to her board report presented in the packet.

The Director, in the Single Parent Coordinator's absence, handed out a report updating the board on the Single Parent Program.

INFORMATION ITEMS: Presentation given and discussion held on the Comprehensive Local Needs Assessment, Program Data Review, and the Local Needs Assessment.

Director reminded the schools to turn in their requisitions for supplies and equipment using their allocated CTEI and Perkins funds.

SRAVTE will be working on an amendment to add more funds to send teachers to workshops and conferences.

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ACTION ITEMS: Mr. McCracken made the motion to approve the SRAVTE FY 19 Audit. Dr. Cushing seconded the motion. A vote was taken with all members present voting aye.

OTHER BUSINESS: The next Board of Control meeting will be held on March 10, 2020.

As there was no further business, Dr. Wrobleski moved and Mr. Brandt seconded the motion for adjournment at 10:04 a.m. Motion carried.

President Board of Control	Date
Secretary	Doto

ne Account		Description	Vendor	Check	Amount
SUPPLY					7-1
10-1402-400-07	7	METRIC/LSRAV W/O FOAM, 50 PK,	AC SUPPLY	15956	209.9
10-1402-400-07	7	8 GRAM CO2 CARTRIDGES, 100 PCS,	AC SUPPLY	15956	99.9
10-1402-400-07	7	Purchase Order Shipping [20302]	AC SUPPLY	15956	30.9
AZON/SYNCB				Total for AC SUPPLY	\$340.9
10-1402-400-07	7	JEWELRY ADULT COLORING	AMAZON/SYNCB	15946	7.9
10-1402-400-07	7	BOOK, 25 PG, CH STEAMPUNK COLORING	AMAZON/SYNCB	15946	5.5
10-1402-400-07	7	воок,	AMAZON/SYNCB	15946	58.5
10-1402-400-07	7	2 PRT,	AMAZON/SYNCB	15946	
10 1400 400 07		ROLL,		10040	23.8
10-1402-400-07	7	MDESIGN LAZY SUSAN TURNTABLE,	AMAZON/SYNCB	15946	143.9
10-1402-400-07	7	WEBAKE MIN FLUTED CAKE PAN,	AMAZON/SYNCB	15946	118.9
10-1402-400-07	7	MARKERS FINE POINT 24 SET,	AMAZON/SYNCB	. 15946	59.9
10-1402-400-07	7	SLIDING GAUGE MEASUR SEWING TOOL,	AMAZON/SYNCB	15946	23.9
10-1402-400-07	7	IRIS 6 CASE ACTIVITY CHEST,	AMAZON/SYNCB	15946	409.9
10-1402-400-07	7	HB ELECTRIC EGG COOKER/POACHER.	AMAZON/SYNCB	15946	13.9
10-1402-400-07	7	ASSORTED FELT FABRIC, 7 PCS,	AMAZON/SYNCB	15946	33.8
10-1402-400-07	7	POLDER IRONING STATION,	AMAZON/SYNCB	15946	70.0
10-1402-400-07	7	FLOUR/RICE STOR CONTR, 2 PK,	AMAZON/SYNCB	15946	73.6 76.5
10-1402-400-07	7	APPLE CORER SLICER PEELER,	AMAZON/SYNCB	15946	50 7
10-1402-400-07	7		AMAZON/SYNCB	15946	59.7 25.9
10-1402-400-07	7		AMAZON/SYNCB	15946	95.6
10-1402-400-07	. 7	EURO NATIONS UNIV MACH NEEDLES,	AMAZON/SYNCB	15946	73.9
10-1402-400-07	7	NYLON COIL ZIPPER, 12 INCH.	AMAZON/SYNCB	15946	27.9
10-1402-400-07	7	MUDDER PLASTIC SEWING MACH	AMAZON/SYNCB	15946	27.9
10-1402-400-07	7	BOBBINS, SILICONE DISHWASHING GLOVES.	AMAZON/SYNCB		
			AMAZOM/31NGB	15946	119.9
10-1402-400-07	. 7	HB 22 QT ROASTER OVEN,	AMAZON/SYNCB	15946	57.0
10-1402-400-07	7	CHEFMADE MINI LOAF PAN SET,	AMAZON/SYNCB	15946	200.5
10-1402-400-07	7	FRESHWARE LINERS/CUPS, 12 PK,	AMAZON/SYNCB	15946	48.4
10-1402-400-07	7	TEDCO 4D ANANTOMY BRIAN MODEL,	AMAZON/SYNCB	15946	18.6
10-1402-400-07	7	MUFFIN MOLDS, 2 TRNGL, 6 CLR,	AMAZON/SYNCB	15946	23.9
10-1402-400-07	7	HEALTHY LIV STORAGE CONTNR - 7 PC,	AMAZON/SYNCB	15946	10.8
10-1402-400-07	7	CUTICATE 5 PRT DIABETES MODEL,	AMAZON/SYNCB	15946	45.9
10-1402-400-07	7	JUVALE UTERUS OVARY MODL - FM,	AMAZON/SYNCB	15946	27.9
10-1402-400-07	7	CITRUS SOLVENT - GALLON,	AMAZON/SYNCB	45040	400.0
10-1401-400-02	2	HP LASERJET PRO M501DN	AMAZON/SYNCB	15946 15946	139.9 499.9
10-1401-400-02	2	PRINTER, APPLE IPHONE 7 128 GB	AMAZON/SYNCB	15946	1,188.3
10-1401-400-02	2	UNLOCKED, BLAZER GT8000 BIG SHOT	AMAZON/SYNCB	15946	51.5
10-1401-400-02	2	BUTANE TORCH, NEON 7X BUTANE GAS 300ML 6	AMAZON/SYNCB	15946	16.20

<u>Line</u> <u>Account</u>		Description	Vendor	Check	Amount
			Total for A	MAZON/SYNCB	\$3,811.1
AURORA MEDINA					
10-2120-332-02	2	MILEAGE REIMB (281 MILES X .575),	AURORA MEDINA	15957	161.58
10-3000-600-13	13	••	AURORA MEDINA	15957	169.00
CARDMEMBER SERVICE			Total for AU	RORA MEDINA	\$330.58
10-2120-332-02	2	NON-PROFIT HUMAN RES MNGMNT WORKSHOP REG - A. MEDINA,	CARDMEMBER SERVICE	15947	263.67
10-3000-400-13	13	COACHING TOOLS & EXERCISES MEGAPACK,	CARDMEMBER SERVICE	15947	295.00
10-3000-400-13	13	Purchase Order Shipping [20257]	CARDMEMBER SERVICE	15947	5.90
10-2230-300-02	2	COMPTIA ACAD A+ CERTIFICATION,	CARDMEMBER SERVICE	15947	700.00
10-1401-470-02 10-2330-332-17	2 17	ACROBAT PRO 2017, IACTE CONF REG - D. MENTGEN,	CARDMEMBER SERVICE	15947	119.99
10-2330-332-09		·	CARDMEMBER SERVICE	15947	108.18
10-2330-332-09	9	IACTE CONF REG - D. MENTGEN,	CARDMEMBER SERVICE	15947	116.82
CAREERSAFE			Total for CARDMEMBER SERVICE		\$1,609.56
10-2230-300-02	2	OSHA 10-HOUR HEALTHCARE.	CAREERSAFE	15948	405.00
10-2230-300-02	2	OSHA 10-HOUR CONSTRUCTION INDUSTRY,	CAREERSAFE	15948	125.00 125.00
10-1401-390-02	2	STARTSAFE.STAYSAFE WORKPLACE TRAINING SITE LICENSE,	CAREERSAFE	15948	249.00
251.1//50			Total for	CAREERSAFE	\$499.00
DELVIES		FILIODEGOENT A CONTROL			
10-1401-400-02	2	FLUORESCENT ACRYLIC SHEET 1/8, 12 X 24, RED,	DELVIES	15949	20.24
10-1401-400-02	2	FLUORESCENT ACRYLIC SHEET 1/8, 12 X 24, ORANGE,	DELVIES	15949	20.24
10-1401-400-02	2	FLUORESCENT ACRYLIC SHEET 1/8, 12 X 24, GREEN,	DELVIES	15949	20.24
10-1401-400-02	2	FLUORESCENT ACRYLIC SHEET 1/8, 12 X 24, FLOR YLW,	DELVIES	15949	20.24
10-1401-400-02	2	ARISTOCRAT CLEAR POLY CAST RESIN, GAL,	DELVIES	15949	136.00
10-1401-400-02	2	Purchase Order Shipping [20280]	DELVIES	15949	34.15
DWAYNE MENTGEN			Tot	al for DELVIES	\$251.11
10-2330-332-71	71	MILEAGE REIMB (324 MILES X	DWAYNE MENTGEN	15958	100.00
		.575),			186.30
HIGHLAND WOODWORKING			Total for DWA	NE MENTGEN	\$186.30
10-1402-400-07	7	AURIOU RIFFLERS 8" RAT TAIL &	HIGHLAND WOODWORKING	15959	74.99
10-1402-400-07	7	OVAL, AURIOU RIFFLERS 8" RHOMBUS &	HIGHLAND WOODWORKING	15959	
10-1402-400-07	7	BRUSH, AURIOU RIFFLERS 8" THUMB &	HIGHLAND WOODWORKING		74.99
10-1402-400-07		LAUREL, AURIOU RIFFLERS 8" FLAT V &		15959	74.99
		RECTANG,	HIGHLAND WOODWORKING	15959	74.99
10-1402-400-07	7	AURIOU RIFFLERS 8" HALF RND & TRIANG,	HIGHLAND WOODWORKING	15959	74.99
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e Account		Description	Vendor	Check	Amount
10-1402-400-07	7	ALUMINUM T-SLOT TRACK 36",	HIGHLAND WOODWORKING	15959	29,98
10-1402-400-07	7	ALUMINUM T-SLOT TRACK 24".	HIGHLAND WOODWORKING	15959	19.98
10-1402-400-07	7	TRANSTINT DYE COFFEE BRN, 2 OZ,	HIGHLAND WOODWORKING	15959	19.99
10-1402-400-07	7		HIGHLAND WOODWORKING	15959	35.98
10-1402-400-07	7	LEATHER RIFFLER ROLL,	HIGHLAND WOODWORKING	15959	25,99
10-1402-400-07	7	TRANSTINT DYE PURPLE, 2 OZ.	HIGHLAND WOODWORKING	15959	19.99
10-1402-400-07	7.	TRANSTINT DYE BORDEAUX, 2 OZ,	HIGHLAND WOODWORKING	15959	19.99
10-1402-400-07	7	TRANSTINT DYE BLUE, 2 OZ,	HIGHLAND WOODWORKING	15959	19.99
10-1402-400-07	7	TRANSTINT DYE ORANGE, 2 OZ,	HIGHLAND WOODWORKING	15959	19.99
10-1402-400-07	7	TRANSTINT DYE BRIGHT GRN, 2 OZ,	HIGHLAND WOODWORKING	15959	19.99
10-1402-400-07	7	TRANSTINT DYE BLACK, 2 OZ,	HIGHLAND WOODWORKING	15959	19.99
10-1402-400-07	7	TRANSTINT DYE BRIGHT RED, 2 OZ,	HIGHLAND WOODWORKING	15959	19.99
10-1402-400-07	7	TRANSTINT DYE LEMON YLW, 2 OZ,	HIGHLAND WOODWORKING	15959	19.99
10-1402-400-07	7	TRANSTINT DYE CORDOVAN, 2 OZ,	HIGHLAND WOODWORKING	15959	19.99
10-1402-400-07	7	BLOXYGEN,	HIGHLAND WOODWORKING	15959	32.97
10-1402-400-07	7	VERITAS CORNERING TOOLS,	HIGHLAND WOODWORKING	15959	39.99
10-1402-400-07	7	LIE-NIELSEN #102 BLOCK PLANE,	HIGHLAND WOODWORKING	15959	115.00
10-1402-400-07	7	Purchase Order Shipping [20235]	HIGHLAND WOODWORKING	15959	94.97
			Total for HIGHLAND WOO	DWORKING	\$969.71
TIFIX					
10-1401-390-02	2	IDENTIFIX ED SUBSCRIPTION - 12 MONTHS SITE LIC,	IDENTIFIX	15950	1,068.00
DIS MUNICIPAL			Total fo	r IDENTIFIX	\$1,068.00
10-2520-212-16	16	IMRF EMPLOYEE PORTION -	ILLINOIS MUNICIPAL	0	129.30
10-2520-212-16	16	MEDINA, IMRF EMPLOYEE PORTION -	ILLINOIS MUNICIPAL	0	100.44
10-2210-212-02	2	WILKE, IMRF EMPLOYER PORTION -	ILLINOIS MUNICIPAL	-	
10-2120-212-02	2	WILKE, IMRF EMPLOYER PORTION -		0	17.41
	_	MEDINA,	ILLINOIS MUNICIPAL	0	89.67
10-2210-212-15	15	IMRF EMPLOYER PORTION - WILKE,	ILLINOIS MUNICIPAL	0	273.64
10-2120-212-03	3	IMRF EMPLOYER PORTION - MEDINA,	ILLINOIS MUNICIPAL	0	285.00
			Total for ILLINOIS	MUNICIPAL	\$895.46
GSPOR'S WOODWORKING					
10-1402-400-07	7	GORILLA EPOXY SYRINGE 25 ML,	KLINGSPOR'S WOODWORKING	15951	71.40
10-1402-400-07	7	BLENDAL STICK ASSORTMENT,	KLINGSPOR'S WOODWORKING	15951	46.95
10-1402-400-07	7	STAY-PUT BLACK MESH ROUTER PAD,	KLINGSPOR'S WOODWORKING	15951	15.90
10-1402-400-07	7	COUNTERSINK BIT SET #6 #8 #10 #12,	KLINGSPOR'S WOODWORKING	15951	19.98
10-1402-400-07	7	BLADECOTE BLADE & BIT LUBRICANT,	KLINGSPOR'S WOODWORKING	15951	37.90
10-1402-400-07	7	GLIDECOTE TABLE & TOOL SEALANT,	KLINGSPOR'S WOODWORKING	15951	37.90
10-1402-400-07	7	LIBERON PURE BEESWAX BLOCK 200G,	KLINGSPOR'S WOODWORKING	15951	39.90
10-1402-400-07	7	SHELLAC/SUPER BLONDE 8 OZ,	KLINGSBODIS WOODWODKING	45054	50.00
10-1402-400-07	7	6" X 48" ECON BELTS 150 GRIT, 10	KLINGSPOR'S WOODWORKING KLINGSPOR'S WOODWORKING	15951 15051	53.90
	·	PK,		15951	57.95
10-1402-400-07	7	6" X 48" ECON BELTS 120 GRIT, 10 PK,	KLINGSPOR'S WOODWORKING	15951	57.95
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Line Account		Description	Vendor	Check	Amount
10-1402-400-07	7	12" CLOTH A/O 150 GRIT DISCS, 5	KLINGSPOR'S WOODWORKING	15951	59.30
10-1402-400-07	7	PK, 12" CLOTH A/O 120 GRIT DISCS, 5	KLINGSPOR'S WOODWORKING	15951	88.98
10-1402-400-07	7	PK, 9" X 11" A/O STEARATE 220 GRIT,	KLINGSPOR'S WOODWORKING	15951	185.70
10-1402-400-07	7	50 PK, 9" X 11" A/O STEARATE 180 GRIT,	KLINGSPOR'S WOODWORKING	15951	123.80
10-1402-400-07	7	50 PK, 9" X 11" A/O STEARATE 150 GRIT,	KLINGSPOR'S WOODWORKING	15951	309.50
10-1402-400-07	7		KLINGSPOR'S WOODWORKING	15951	185.70
10-1402-400-07	7	50 PK, SLEEVE 1/2" X 4 1/2" 100 GRIT, 3	KLINGSPOR'S WOODWORKING	15951	36.60
10-1402-400-07	7	PK, SLEEVE 1/2" X 4 1/2" 150 GRIT, 3	KLINGSPOR'S WOODWORKING	15951	36.60
10-1402-400-07	7	PK, Purchase Order Shipping [20237]	KLINGSPOR'S WOODWORKING	15951	7.99
			Total for KLINGSPOR'S WOO	DWORKING	\$1,473.8
NASCO					
10-1401-400-02	2	READY-OR-NOT TOT - BROWN, FEMALE.	NASCO	15952	324.00
10-1401-400-02	2	READY-OR-NOT TOT - BROWN, FEMALE,	NASCO	15952	648.00
		I-LIVIALL,	Tota	for NASCO	\$972.00
PAXTON PATTERSON					
10-1401-541-02	2	CONSTRUCTION MODULE: DRYWALL SKILLS,	PAXTON PATTERSON	15960	2,600.00
			Total for PAXTON F	ATTERSON	\$2,600.0
QUILL LLC		•			
10-2120-400-14	14	QB 4 X 2 LASER LABELS, 1000 BX,	QUILL LLC	15961	63.9
			Total for	QUILL LLC —	\$63.98
REALITY WORKS					
10-1401-541-02	2	REALCARE BABY 3	REALITY WORKS	15953	2,098.0
10-1401-541-02	2	W/ACCESSORIES, Purchase Order Shipping [20276]	REALITY WORKS	15953	109.9
10 1401 011 02	-	r aronado oradi ompping [zozro]	Total for REALITY WORKS		\$2,207.9
HERWIN-WILLIAMS					
10-1402-400-07	7	MINIWAS CLEAR AERO LACQ SG, 12 OZ,	SHERWIN-WILLIAMS	15954	287.6
10-1402-400-07	7	MASKING TAPE - FROG TAPE 1",	SHERWIN-WILLIAMS	15954	17.8
10-1402-400-07	7	MASKING TAPE - FROG TAPE 2", 3 CT,	SHERWIN-WILLIAMS	15954	27.7
		•	Total for SHERWII	N-WILLIAMS	\$333.2
RAVTE IMPREST ACCOUNT					
10-2210-340-15	15	POSTAGE - RL,	SRAVTE IMPREST ACCOUNT	15962	37.6°
10-2330-340-15	15	POSTAGE - RL,	SRAVTE IMPREST ACCOUNT	15962	72.3
10-2330-325-02	2	COPIER RENTAL,	SRAVTE IMPREST ACCOUNT	15962	76.0
10-2210-332-05	5	IACTE CONF REG - M. MALONEY,	SRAVTE IMPREST ACCOUNT	15962	285.0
10-2210-340-02	2	TELEPHONE,	SRAVTE IMPREST ACCOUNT	15962	16.4
10-2120-340-02	2	TELEPHONE,	SRAVTE IMPREST ACCOUNT	15962	100.0
10-2210-332-05	5	FORD DRIVE DIAGN WORKSHOP REG - M. FISHER,	SRAVTE IMPREST ACCOUNT	15962	140.0
			Total for SRAVTE IMPRES	T ACCOUNT	\$727.4
RAVELERS CL					
10-2330-380-15	15	WORKERS COMP,	TRAVELERS CL	15963	82.00
FAWIN 2.1.834: crpBoard		Prepared by CWJ for Starved	Rock Associates	2/21	/2020 12:02 P

<u>Line</u>	Account		Description	Vendor	Check	Amount
	10-2120-380-02	2	WORKERS COMP,	TRAVELERS CL	15963	232.00
					Total for TRAVELERS CL	\$314.00
WOOD	CRAFT					
	10-1402-400-07	7	GRANAT 180 GRIT, 80 FT ROLL,	WOODCRAFT	15955	59.40
	10-1402-400-07	7	GRANAT ABRASIVE SPONGE 280 G, 20 PK,	WOODCRAFT	15955	136.80
	10-1402-400-07	7	GRANAT 240 GRIT, 80 FT ROLL,	WOODCRAFT	15955	59.40
	10-1402-400-07	7	GRANAT ABRASIVE SPONGE 220 G, 6 PK,	WOODCRAFT	15955	41.40
	10-1402-400-07	7	FESTOOL MINI FILTER BAGS, 5 PK,	WOODCRAFT	15955	86.40
	10-1402-400-07	7	FESTOOL ROTATING CONNECTOR FOR D50,	WOODCRAFT	15955	115.20
	10-1402-400-07	7	FESTOOL D27/32 X 3 HOSE W/ ANG ADPTR,	WOODCRAFT	15955	160.00
	10-1402-400-07	7	FESTOOL FILTER BAGS, 5 PK,	WOODCRAFT	15955	106.00
	10-1402-400-07	7	GRANAT D150 SAND DISC, P150, 100 PC,	WOODCRAFT	15955	244.80
	10-1402-400-07	7	GRANAT D150 SAND DISC, P180, 100 PC,	WOODCRAFT	15955	183.60
	10-1402-400-07	7	GRANAT D150 SAND DISC, P220, 100 PC,	WOODCRAFT	15955	122.40
	10-1402-400-07	7	PP-STF D150 PROTECTION PAD, 2 PC,	WOODCRAFT	15955	10.80
					Total for WOODCRAFT	\$1,326.20

Page:

6

Group by Vendor; Order by Vendor; No Range; Show Paid;

Debits	Credits
19,980.43	0.00
0.00	19,980.43
19,980.43	19,980.43
	19,980.43 0.00

Grand Total	Debits	
Expense	19,980.43	0.00
Asset	0.00	19,980.43
Grand Total	19,980.43	19.980.43

Board of Control President_	
Board of Control Secretary_	
Dota	

How Career and Technical Education Courses and Grant Funding Go Together

Two of the most common CTE questions our office is asked are, "Can I teach XYZ?" and "Can my school be reimbursed for ABCD?" This document shares what information the SRAVTE office looks at when making a determination.

1. Is your teacher licensed to teach what they are teaching?

CTE teachers must be licensed in the correct program areas to teach certain classes.

- PEL teachers endorsed for Business can teach all Business Classes.
- ELS-CTE licensed teachers can only teach classes in the program area they are approved to teach. For example, an ELS-CTE teacher endorsed for Accounting, can only teach classes in the Accounting Program.

Teacher certifications can be found by searching ELIS on ISBE's website: https://www.isbe.net/Pages/Educator-Licensure-Information-System.aspx

2. What classes are in a program?

ISBE has course/program lists for each CTE subject area. Programs are identified by CIP code or Career Cluster. They can be found here with program matrices and course descriptions: https://www.isbe.net/Pages/Career-Technical-Education.aspx

When looking at a *matrix* in a CTE Career Cluster, each column represents a program. Teachers approved to teach a program can teach any classes in the column. The SRAVTE office approves all CTE programs and classes in IWAS.

- To obtain approval for a program, teachers must teach at least 2.0 credits with one class in the Foundational Courses (Group 1) section of the matrix and at least one class in the Skill Courses section (Group 2).
- Any combination of semesters and classes in the column make up the 2.0 minimum credits needed for program approval.
 - For example, a school can teach *Keyboarding* (Foundation, 1.0 credit) and *Accounting 1* (Skill, 1.0 credit).
 - o Another example, a school can teach *Business and Technology Concepts* (Foundation, .5 credit) and *Accounting 1* (Skill, 1.0 credit) and *Cooperative Education* (Additional, 2.0 credits).
- Be sure to use the correct state course code. CTE classes end in a number, not "0"
- Check with the SRAVTE office to see what is approved and to request approval for new classes.

3. How do I receive SRAVTE funding support?

When the teacher is properly certified, has one foundation course, one skill course, and 2.0 credits in a program, they may qualify for financial support from the SRAVTE office. Item requests should come from a school administrator and be sent to the SRAVTE Director, Dwayne Mentgen at dmentgen@lphs.net.

Contact our office to check program approvals, request help to determine classes and to obtain assistance with Educator Licensure (we work with the ROE 35—Alaina Johnson) to make sure the candidate has the best chances of being approved by the ISBE.

^{*}Remember: Kids in seats = \$\$\$ for schools

^{*}Overall funding is based on the number of students taking approved CTE classes in your school.

To aid SRAVTE in preparing the FY '21 CTEI/Perkins Grants for submission to ISBE, please check one box for each grant below.

chool Name:	
Our school is planning on using FY '21 Grant Fu	ınds as follows:
	(Check One Box Belov
	CTEI Grant
All funds towards CTEI Teacher Salary	
% of funds towards teacher salary with remainder towards supplies/equipment (list percentage)	
All funds towards supplies/equipment	
	(Check One Box Belov
	Carl Perkins Gran
All funds towards Instructor Aide	
All funds towards supplies/equipment	
% of funds towards Instructor Aide with remainder cowards supplies/equipment (list percentage)	
	·
ignature: Date	•

Appendix B

Perkins V Special Populations Definition [Perkins V Sec. 3(48)]

Perkins V defines "special populations" as:

- (A) individuals with disabilities;
- (B) individuals from economically disadvantaged families, including low-income youth and adults;
- (C) individuals preparing for non-traditional fields;
- (D) single parents, including single pregnant women;
- (E) out-of-workforce individuals;
- (F) English learners;
- (G) homeless individuals described in section 725 of the McKinney-Vento Homeless Assistance Act (42 U.S.C. 11434a);
- (H) youth who are in, or have aged out of, the foster care system; and
- (I) youth with a parent who
 - a. is a member of the armed forces (as such term is defined in section 101(a)(4) of title 10, United States Code); and
 - b. is on active duty (as such term is defined in section 101(d)(1) of such title.



Appendix B: The McKinney-Vento Definition of Homeless

The McKinney-Vento Definition of Homeless

Subtitle VII-B of the McKinney-Vento Homeless Assistance Act (per Title IX, Part A of the Elementary and Secondary Education Act, as amended by the Every Student Succeeds Act) defines homeless as follows:

The term "homeless children and youths"--

A. means individuals who lack a fixed, regular, and adequate nighttime residence (within the meaning of section 103(a)(1)); and

B. includes--

(i) children and youths who are sharing the housing of other persons due to loss of housing, economic hardship, or a similar reason; are living in motels, hotels, trailer parks, or camping grounds due to the lack of alternative adequate accommodations; are living in emergency or transitional shelters; or are abandoned in hospitals;* (ii) children and youths who have a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings (within the meaning of section 103(a)(2)(C)); (iii) children and youths who are living in cars, parks, public spaces, abandoned buildings, substandard housing, bus or train stations, or similar settings; and (iv) migratory children (as such term is defined in section 1309 of the Elementary and Secondary Education Act of 1965) who qualify as homeless for the purposes of this subtitle because the children are living in circumstances described in clauses (i) through (iii).

*Per Title IX, Part A of the Every Student Succeeds Act, "awaiting foster care placement" was removed from the definition of homeless on December 10, 2016; the only exception to his removal is that "covered states" have until December 10, 2017 to remove "awaiting foster care placement" from their definition of homeless.

View the full text of the McKinney-Vento Homeless Assistance Act: <a href="https://uscode.house.gov/view.xhtml?path=/prelim@title42/chapter119/subchapter6/partB&edition=prelim@title42/chapter119/subchapter119/subchapter119/subchapter119/subchapter119/subchapter119/subchapter119/subchapter119/subchapter119/subchapter119/subchapte

programs and providers funded under Parts B and C of the Individuals with Disabilities Education Act (IDEA).

Later modules in this series will address strategies for working effectively with these partners.

Why the McKinney-Vento Act's Definition of "Homeless" Matters

It is important to understand the McKinney-Vento Act's definition of "homeless" as it applies to children and youth for a number of reasons.

The Head Start Program Performance Standards (HSPPS) and Child Care Development Fund (CCDF) Final Rule of 2016 both require the use of the McKinney-Vento Act's definition of "homeless."

Understanding the definition will ensure that children who may be experiencing homelessness are identified and given the chance to participate in programs that offer developmental and educational supports.

Families experiencing homelessness often keep their situation and circumstances hidden from friends, program staff, and others. They worry about being judged or are fearful of child welfare involvement.

They may not realize that their current living circumstances could qualify them for additional supports. Therefore, it is important to understand the living conditions that meet the McKinney-Vento Act's definition of "homeless."

See Appendix A for more information on Federal Policies or Appendix B to view the McKinney-Vento definition of homeless.

McKinney-Vento Act's Definition of "Homeless" for Children and Youth

The McKinney-Vento Act's definition of "homeless" for children and youth reflects the reality of family homelessness today.

The definition specifically includes children living in emergency shelters, motels, hotels, trailer parks, cars, parks, public spaces, or abandoned buildings, and those sharing the housing of other persons due to loss of housing, economic hardship, or a similar reason.

According to the McKinney-Vento Act, the term "homeless children and youths" refers to individuals who lack a fixed, regular, and adequate nighttime residence and includes the following four categories:

1. Children and youth who:

- a. share the housing of other persons due to loss of housing, economic hardship, or a similar reason;
- b. are living in motels, hotels, trailer parks, or camping grounds due to the lack of alternative accommodations;

- c. are living in emergency or transitional shelters; or
- d. are abandoned in hospitals.
- 2. Children and youth who have a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings.
- 3. Children and youth who are living in cars, parks, public spaces, abandoned buildings, substandard housing, bus or train stations, or similar settings.
- 4. Children of migrant or seasonal workers who qualify as homeless because they are living in circumstances described in the first three categories.

The McKinney-Vento Act and other federal laws do not give official definitions of a "fixed, regular, and adequate nighttime residence" as it pertains to children and youth experiencing homelessness. However, the following working definitions may be useful:

- A "fixed nighttime residence" is stationary, permanent, and not subject to change.
- A "regular nighttime residence" is used on a predictable, routine, or consistent basis.
- An "adequate nighttime residence" sufficiently meets the physical and psychological needs typically met in home environments.

See Appendix B to view the McKinney-Vento definition of homeless.

Using the McKinney-Vento Act's Definition of "Homeless" for Children and Youth

Community programs and agencies may define "homeless" differently. For example, some housing agencies may use service eligibility criteria that require families to be living on the street. Others may require families to show evidence of having moved a certain number of times within several months before they qualify for aid, housing assistance, or shelter.

These differences related to definitions of "homeless" can be confusing when determining a child's eligibility for services. This is another important reason to fully understand the living conditions that meet the McKinney-Vento Act's definition of "homeless."

ACCESSIBLE WEB DESIGN



Resources

Website Self-Assessment Checklist

http://webaim.org/standards/508/checklist

Electronic Documents Self-Assessment Checklists

http://www.hhs.gov/web/section-508/making-files-accessible/checklist/index.html

List of Website Self-Check Resources

http://www.dhs.state.il.us/page.aspx?item=36441

Tutorials and Guides

http://icsps.illinoisstate.edu/2016/08/electronic-and-web-accessibility-webinar-series/



Compliance Standards

Section 508 Standards for Electronic and Information Technology

https://www.access-board.gov/guidelines-and-standards/communications-and-it/about-the-section-508-standards/section-508-standards

Illinois Information Technology Accessibility Act

http://www.dhs.state.il.us/IITAA/IITAAStandards.html

For information regarding a civil rights review or technical assistance please contact:

Marci Johnson MOA Coordinator/Director of Teaching and Learning Illinois State Board of Education 217.524.4835 marjohns@isbe.net

Casey Anderson, Ph.D.
Associate Director for Access and Technology
Illinois Center for Specialized
Professional Support
309.438.1838
Chande1@ilstu.edu





TOP TEN Accessible Web Design

- Use onboard formating tools, labeling features, and accessibility checker to ensures documents are constructed to interface with accessible technology.
- Include alternative text (alt text) for all images, complex image groups, graphs, and tables.
- Provide alternative access to infromation provided visually or through audio. Alternative access for pre-recorded audio or video media could include audio tracks for information presented visually, synchronized captions for audio, or an alternative for time-based media.
- Provide methods to stop visual and audio effects from playing automatically.
- Make all functionality available through keyboard commands. If functionality is not available through arrow keys or tab functions the user must be prompted.
- Provide a mechanism to bypass content repeated on each page of a website or document.
- Provide context for all user input by providing prompts and instructions.
- Turn off automatic features that can cause problems for users with disabilities (e.g. text wrapping).
- Use hyperlink text to provide context and inform users of destination.
- When converting documents to PDF, save them with structure tags enabled and run the accessibility checker before posting them online.

GRIEVANCE PROCEDURES



Resources

Department of Education Brief on Notices of Nondiscrimination

http://www2.ed.gov/about/offices/list/ocr/docs/nondisc.html

Interactive Self-Assessment Guide

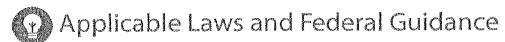
https://ilequity.com/self-assess

Illinois Center for Specialized Professional Support

http://www.icsps.illinoisstate.edu/

Reference Sheet for Notice of Nondiscrimination

https://ilequity.com/grievance-procedures



Title VI of the Civil Rights Act of 1964
Section 504 of the Rehabilitation Act of 1973
Title IX of the Education Amendments of 1972
Title II of the Americans with Disabilities Act of 1990
Guidelines for Vocational Education Programs

Full text and specific citations can be found at the following website: https://ilequity.com

For information regarding a civil rights review or technical assistance please contact:

Marci Johnson
MOA Coordinator/Director of Teaching
and Learning
Illinois State Board of Education
217.524.4835
marjohns@isbe.net

Aimee Julian, Ph.D.
MOA Support/Director
Illinois Center for Specialized
Professional Support
309.438.5122
alafoll@illinoisstate.edu





TOP TEN Grievance Procedures

- Grievance procedures must be disseminated to all students and employees. To fulfill this requirement, they may be prominently posted on the school's website or in student and employee manuals.
- Schools are allowed to have multiple grievance procedures. However, those that address complaints related to sexual harassment, sexual violence, and discriminatory activity must provide prompt and equitable resolution.
- Grievance procedures must provide due process and equal rights for both the complainant and respondent.
- Grievance procedures must provide equal rules of evidence, rights to review evidence, and timely access to information for both parties.
- OF Grievance procedures must provide both parties with the same timeline and inform them that they will receive written determinations.
- Grievance procedure timelines must include the period of time in which the institution will conduct a full investigation, the period of time in which the parties will be notified of the complaint, and the deadline for appeals (if applicable).
- Grievance procedures may provide for both informal and formal grievance processes. If so, they must clearly state that complainants are allowed to end the informal process and begin the formal process at any time.
- Procedures cannot require an informal process or mediation between the complainant and respondent.
- Investigations related to sexual harassment, sexual violence, or discriminatory action must use the preponderance of the evidence standard.
- Grievance procedures should state that at any point a complaint may be filed with the U.S. Department of Education, Office for Civil Rights.

NOTICE OF NONDISCRIMINATION



Resources

Department of Education Brief on Notices of Nondiscrimination

http://www2.ed.gov/about/offices/list/ocr/docs/nondisc.html

Interactive Self-Assessment Guide

https://ilequity.com/self-assess

Illinois Center for Specialized Professional Support

http://www.icsps.illinoisstate.edu/

Reference Sheet for Notice of Nondiscrimination

https://ilequity.com/notice



Did You Know?

The notice of nondiscrimination must also be produced as a continuous statement that condenses the polices of nondiscrimination and is used on all material distributed to potential or current students and employees.

Sample Continuing Notice of Nondiscrimination

Central High School does not discriminate on the basis of race, color, national origin, sex, or disability.

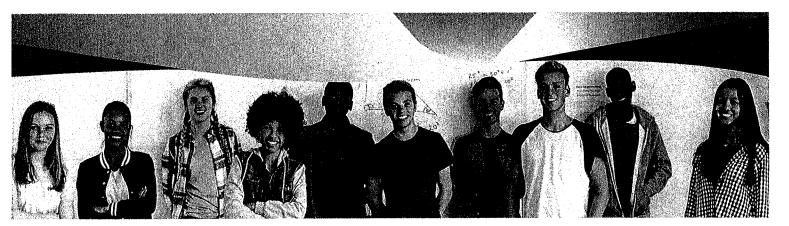
Full text of relevant legislation and specific citations related to notices of nondiscrimination can be found at the following website: www.ilequity.com

For information regarding a civil rights review or technical assistance please contact:

Marci Johnson
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217.524.4835
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Aimee Julian, Ph.D.
MOA Support/Director
Illinois Center for Specialized
Professional Support
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alafoll@illinoisstate.edu





TOP TEN Notice of Nondiscrimination

- Every school must distribute a notice of nondiscrimination to its community, students, and employees.
- The Annual Notice must state that the school does not discriminate on the basis of race, color, national origin, sex, or disability. These categories are required fields and must all be present.
- The Notice must include the title, address, and telephone number for the designated Title IX and/or Section 504 Coordinator(s).
- The Notice must assure readers that lack of English language skills will not be a barrier to admission and participation in CTE programs.
- The Notice must include a brief description of CTE program offerings and admission criteria.
- The school must disseminate the Notice on an annual basis, prior to the beginning of each school year.
- The school must disseminate the Notice in multiple formats.
- The Notice must be made available in formats that are accessible to individuals with disabilities.
- If the LEA service area contains a community of national origin minority persons with limited English language skills, public notification materials must be disseminated to that community in its language. The LEA should have a process for determining the area's primary languages and should consider information beyond enrollment data.
- When converting documents to PDF, save them with structure tags enabled and run the accessibility checker before posting them online.

PRESENTED BY AIMEE JULIAN, PHD

DIRECTOR, ILLINOIS CENTER FOR SPECIALIZED PROFESSIONAL SUPPORT

CAREER &
TECHNICAL
EDUCATION
Gareer Connected Learning
for All Students

Or All Students

WHO IS THE ILLINOIS CENTER FOR SPECIALIZED PROFESSIONAL SUPPORT (ICSPS)

for our partners as they relate to college transition, recruitment, publications, and facilitates program improvement strategies Creates, supports, and delivers professional development for career, technical and adult education professionals across refention, and completion-encouraging achievement of Illinois. ICSPS provides technical assistance, develops special populations learners. impacting equity equity

STRENGTHENING CAREER AND TECHNICAL EDUCATION ACT FOR THE 21ST CENTURY

PURPOSE

- to enroll in career and technical education programs and programs of education students and postsecondary education students who elect knowledge and technical and employability skills of secondary The purpose of this Act is to develop more fully the academic study by....
- building on the efforts of states and localities to develop challenging academic and technical standards;
- promoting the development of services and activities that integrate academic, career, and technical instruction, and that link secondary and postsecondary education for participating CTE students;

PURPOSE CONTINUED...

- increasing state and local flexibility in providing services and activities designed to develop, implement, and improve CTE.;
- technical assistance, that will improve CTE programs of study, services, and activities. disseminating national research, and providing professional development and
- development to improve the quality of CTE teachers, faculty, administrators and Conducting technical assistance that promotes leadership and professional
- Providing individuals with the opportunities and skills to keep the United States competitive
- from economically disadvantaged families, out-of-workforce individuals, youth who unemployed or underemployed, including individuals with disabilities, individuals increasing the employment opportunities for populations who are chronically are in, or have aged out of, the foster care system, and homeless individuals.

SPECIAL POPULATIONS WE ALL KNOW!

- 1. Single parents (pregnant and parenting teens)
- 2. Displaced homemakers
- 3. Individuals with disabilities both cognitive and physical
- i. English Language Learners
- 5. Economically Disadvantaged
- Students pursuing nontraditional occupations for their gender

PERKINS V SPECIAL POPULATIONS

- 1. Individuals with Disabilities (both cognitive and physical)
- 2. Individuals from Economically Disadvantaged Families including low income youth and adults
- Individuals Preparing for Nontraditional Fields
- Single parents, including pregnant and parenting teens
- 5. Out of Workforce Individuals

PERKINS V SPECIAL POPULATIONS CONT...

- 6. English Learners
- 7. Homeless individuals
- Youth who are in, or have aged out of, the foster care system
- 9. Youth with a parent who is a member of the armed forces and is on active duty

THE TERM OUT-OF-WORKFORCE INDIVIDUAL MEANS

An individual who is a displaced homemaker, as defined in section 3 of the Workforce Innovation and Opportunity Act (29 U.S.C. 3102); or

An individual who-

- Has worked primarily without remuneration to care for a home and family, and for that reason has diminished marketable skills; or
- assistance under part A of title IV of the Social Security Act (42 U.S.C. 601 et seq.) not later than 2 years after the date on which the parent applies for assistance Is a parent whose youngest dependent child will become ineligible to receive under such title; and
- Is unemployed or underemployed and is experiencing difficulty in obtaining or upgrading employment.

NTO FIELDS DEFINITION ...

individuals from one gender compromise less than 25% of the work, such as careers in computer science, technology, and other current and emerging high skill occupations, for which The term nontraditional fields means occupations or fields of individual employed in each such occupation or field of

WHAT IS NEW FOR NTO

■ The percentage of CTE concentrators in career and technical education programs of study that lead to nontadiional fields.

MORE FUN HIGHLIGHTS....

- CTE Concentrator.—The term 'CTE concentrator' means—
- at the secondary school level, a student served by an eligible recipient who has completed at least 2 courses in a single career and technical education program or program of study; and—
- at the postsecondary level, a student enrolled in an eligible recipient who has
- earned at least 12 credits within a career and technical education program or program of study; or
- completed such a program if the program encompasses fewer than 12 credits or the equivalent in total.

FUN HIGHLIGHTS THAT IMPACT EQUITY...

- means a scientifically valid framework for guiding educational practice Universal Design for Learning.—The term 'universal design for learning'
- provides flexibility in the ways information is presented, in the ways students respond or demonstrate knowledge and skills, and in the ways students are engaged; and
- supports, and challenges, and maintains high achievement expectations for all students, including students with disabilities and students who are reduces barriers in instruction, provides appropriate accommodations, limited English proficient.'' (From HEA)

FUN HIGHLIGHTS THAT IMPACT EQUITY...

- adds juvenile justice facilities; and adds educational to modify the description Increases fund for serving individuals in State institutions from 1% to 2% and of institutions that serve students with disabilities
- Changes State Leadership set-aside for nontraditional from "services" to "assist eligible recipients in providing services".
- than .1% of the State Leadership funds or \$50,000, whichever is less. This is a Adds set-aside for recruiting special populations to enroll in CTE of not less floor for the amount of funds to be used for this purpose. States could use

MORE FUN HIGHLIGHTS....

- career and technical education programs and programs of study that postsecondary level to: "The percentage of CTE concentrators in Changes the nontraditional measure at the secondary and lead to nontraditional fields".
- Repeals the requirement for states to negotiate performance measures the State Plan. Secretary has the authority to disapprove a State Plan if with the Secretary. States set their own measures and include them in measures are not rigorous enough.



impacting educational equity

CPCOMING PROFESSONAL DEVELOPMENT

ILLINOIS CENTER FOR SPECIALIZED PROFESSIONAL SUPPORT

PROFESSIONAL DEVELOPMENT EVENTS

- Preparing Students with ASD for College and Career April 26 in Bloomington
- CTE Counseling Academy Culturally Responsive Learning -May 23 in Bloomington
- Special Populations Symposium June 4 in Bloomington
- Forum for Excellence September 23 24, in Normal

QUESTIONS?

AIMEE JULIAN, PHD

DIRECTOR, ILLINOIS CENTER FOR SPECIALIZED PROFESSIONAL SUPPORT

ALAFOLL@ILSTU.EDU OR BY PHONE AT 309.438.5122